

CITY DEPARTMENTS

AIRPORT	349-1635
BUILDING & SAFETY	349-2990
ANIMAL CONTROL - GENERAL INFO. & NON-EMERGENCY EMERGENCY CALLS (DISPATCH)	349-2948 675-4443
BUSINESS LICENSE	349-2935
CABLE TV	349-2906
CITY ATTORNEY	349-2960
CITY CLERK	349-2915
CITY MANAGER	349-2910
CITY TREASURER	349-2907
CODE ENFORCEMENT	349-2945
FINANCE DEPARTMENT	349-2920
FIRE SERVICES - EMERGENCY FIRE INSPECTORS	911 263-2732
GRAFFITI REMOVAL 24 HOUR HOTLINE	349-1632
HUMAN RESOURCES	349-2950
JOB TRAINING & DEVELOPMENT DEPARTMENT	970-7700
MAYOR AND CITY COUNCIL	349-2908
PARKS AND RECREATION (COMMUNITY SVCS.) PARKWAY TREE TRIMMING	349-1640 349-1664
PLANNING DEPARTMENT / COMMUNITY DEVELOPMENT	349-2970
POLICE SERVICES EMERGENCY DISPATCH (NON-EMERGENCY) BUSINESS CALLS	911 675-4443 349-2700
PUBLIC WORKS ENGINEERING DIVISION STREET MAINTENANCE DIVISION	349-2980 349-1660
PURCHASING / WAREHOUSING	349-1668
SECTION 8 HOUSING	349-1600
SENIOR CITIZENS INFORMATION/REFERRAL	349-1650
FOR GENERAL INFORMATION AND OFFICES NOT LISTED	349-2900

HAWTHORNE AREA FREQUENTLY CALLED NUMBERS

LOS ANGELES COUNTY ANIMAL CARE (Animal Shelter) 216 W. Victoria Street Carson, CA 90248	(310) 523-9566
CHAMBER OF COMMERCE 4444 W. El Segundo Boulevard Hawthorne, CA 90250	(310) 676-1163
TIME WARNER CABLE	(310) 643-5060
RUBBISH & TRASH COLLECTION (COMMERCIAL GARBAGE HAULER) ALLIED WASTE	(888) 742-5234

COUNTY, STATE AND OTHER AGENCIES

HEALTH DEPARTMENT 9800 La Cienega Boulevard Inglewood, CA 90301	(310) 338-3200
PACIFIC BELL Residential Service Commercial Service	(800) 310-2355 (800) 750-2355
SO. CAL. EDISON COMPANY	(800) 655-4555
SO. CAL. GAS COMPANY Residential Service Business Service	(800) 427-2200 (800) 427-2000
SO. COAST AIR QUALITY MGMT DISTRICT (SCAQMD) 21865 E. Copley Drive Diamond Bar, CA 91765-4182	(909) 396-2000
U.S. POST OFFICE (HAWTHORNE) 12700 S. Inglewood Avenue Hawthorne, CA 90250	(800) 734-5582
WATER SERVICE CALIFORNIA WATER SERVICE SOUTHERN CALIFORNIA WATER	(310) 540-1033 (310) 538-2970

MISCELLANEOUS INFORMATION AND TELEPHONE NUMBERS

FICTITIOUS NAME (DBA)

LOS ANGELES COUNTY CLERK'S OFFICE (562) 462-2177
12400 Imperial Hwy., Room 1007
Norwalk, CA 90650

If you conduct business under a name other than your full legal name, you will need to file a Fictitious Business Name Statement with the County Clerk's Office. This process may be completed at a local newspaper.

SELLERS PERMITS AND SALES TAX

CALIFORNIA STATE BOARD OF EQUALIZATION
CULVER CITY OFFICE (310) 342-1000
5901 Green Valley Circle
Culver City, CA 90231

If you sell almost any product and some services in the State of California, you must apply for a Seller's Permit and pay sales tax. The Seller's Permit allows the Board of Equalization to keep track of your taxable sales.

FEDERAL EMPLOYER ID NUMBER

INTERNAL REVENUE SERVICE (800) 829-1040
or/ (800) 456-5900
or/ (800) 424-3676

A new business will need to obtain a Federal Employer ID number if it is a partnership, a corporation, or if any employees are hired. A Federal ID Tax Number is not needed if the business has no employees, and is organized as a sole proprietorship. The proprietor's social security number is used to identify the business. For information regarding employee withholdings, self-employment tax, sole proprietorship, partnership and corporation taxes, contact the IRS.

STATE INCOME TAX

CALIFORNIA FRANCHISE TAX BOARD (800) 852-5711

PAYROLL TAXES AND STATE EMPLOYER ID NUMBER

EMPLOYMENT TAX DISTRICT OFFICE (800) 300-5616
LONG BEACH OFFICE (310) 428-0021
EL MONTE OFFICE (818) 575-6751

There are two types of payroll taxes: those withheld from employees' pay, and those paid by the employer. Payroll taxes include withholding for Social Security (FICA) taxes, for federal and state personal income taxes, for Medicare, State Disability, and Unemployment. Contact your accountant and/or call the California Employment Development Department.

Similar to Federal regulations, no State Tax Number is required if the business has no employees and is a sole proprietorship. Business income is included in the owner's personal income tax forms.

ALCOHOLIC BEVERAGES

ALCOHOLIC BEVERAGE CONTROL
LAKEWOOD OFFICE

(562) 982-1337

CORPORATIONS

CORPORATION COMMISSION
320 W. 4th Street, Ste 750
Los Angeles, CA 90013

(866) 275-2677
(213) 576-7500

SECRETARY OF STATE
300 Spring St., Rm. 12513
Los Angeles, CA 90013

(213) 897-3062

IMPORT/EXPORT

U.S. CUSTOMS
300 South Ferry Street
Terminal Island, CA 90731

(310) 514-6001

Additional Info.

Los Angeles/Airport Area
11099 S. La Cienega Boulevard
Los Angeles CA 90045

(310) 215-2618

MISCELLANEOUS

L.A. COUNTY AGRICULTURAL COMMISSIONER
WEIGHTS & MEASURE

(626) 575-5471

L.A. COUNTY TAX ASSESSORS OFFICE

(213) 974-3101

BETTER BUSINESS BUREAU
3363 Linden Avenue
Long Beach, CA 90807

(562) 216-9242